



## Chhattisgarh State Renewable Energy Development Agency (CREDA)

VIP road (Airport road), Near Energy Education Park, Raipur (C.G.)

Contact No.: 8370009923, 8370008627, 0771-7112461

E-mail: [creda.om@gmail.com](mailto:creda.om@gmail.com), Website: <https://creda.cgstate.gov.in/>

Ref. no. 11655/CREDA/EEP Raipur/HO/2018-19

Date: - 08/08/2018

**CREDA invites Expression of Interest (EoI) for empanelment of contractor for Civil Construction, Repair, Maintenance Work etc. in Energy Education park Raipur & allied campus for 2018-19**

<b>Last Date of submission of EoI</b>	<b>21/08/2018</b>	<b>up to 01:00 PM</b>
<b>Date of opening of EoI</b>	<b>21/08/2018</b>	<b>at 03:00 PM</b>

- EOI can be download from CREDA Website <https://creda.cgstate.gov.in> and the EoI should enclosed processing fees (non-refundable) of Rs. 1,000/- (Rupees One Thousand only) & EMD (Refundable as applicable) Rs. 50,000/- (Rupees Fifty Thousand only) in favour of "Director CREDA" Payable at Raipur, in form of D.D./P.O. only.
- Bids received without or with inadequate EoI processing fees shall be liable to get rejected.
- If any amendment done in this EoI shall only be notified through CREDA website i.e. <https://creda.cgstate.gov.in>

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## **1. INTRODUCTION**

### **About CREDA**

Chhattisgarh State Renewable Energy Development Agency (CREDA), has been constituted on 25th May 2001 under the Department of Energy, Government of Chhattisgarh for implementation of various schemes pertaining to Renewable Energy sources and Energy Conservation activities. It is registered under Society Act 1973. CREDA is established as the State Nodal Agency by State Government for development and popularization of non-conventional & renewable sources of energy. Most of the scheme like National Program on Bio-gas Development, Solar Thermal, Solar Photo Voltaic, Remote Village Electrification and Biomass Gasifier, sponsored by Ministry of Non-Conventional & Renewable Energy Sources (MNRE), Government of India are implemented by CREDA.

### **About Energy Education Park (EEP)**

Energy Education Park (EEP), is spreading over a 07 acre is being developed at the Rajiv **Gandhi** Smriti Van located on VIP Road (Airport road), Village-Fundhar, Raipur (C.G.)

A venture of Chhattisgarh State Renewable Energy Development Agency (CREDA), the Energy Education Park is a unique establishment among the many interesting exhibits are Solar Hut, Attractive Garden, Solar Car, Musical Fountain, that attracts many People, students and tourists every year. The primary objective behind setting up the park was to bring awareness among people about the use of renewable technologies and resources to meet the energy crisis.

It is a park on the theme of generation and usage of various forms of renewable energy sources, surrounded by a beautiful garden with abundance of greenery, colorful flowers, attractive fountain and unique waterfalls. Energy Education Park at Raipur has been set-up to create awareness and educate people in general and children in particular about various forms of renewable energy sources. This has been sought to be achieved through indoor and outdoor exhibits and through working models, inter-active games and quizzes. For toddlers, there are solar operated toy cars.



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Date:- 08/08/2018

### 2. NOTICE INVITING EoI

CREDA invites sealed EoI's from the Contractors registered or worked with C.G. PWD for empanelment for Civil Construction, Repair, Maintenance Work etc. in Energy Education Park Raipur and its allied campus for 2018-19.

SN	Description of Items	Approx. Estimated Total Project Cost	EMD	Cost of EoI Document
1	Several civil Construction, Repair, Maintenance work in Energy Education Park Raipur, emerged up to 31.03.2019	60.00 Lac (As per requirement)	Rs. 50,000/-	Rs. 1,000/-

- EOI can be downloaded from CREDA Website <https://creda.cgstate.gov.in> and the EoI should be accompanied with processing fees (non-refundable) of Rs. 1,000/- (Rupees One Thousand only) & EMD (Refundable as applicable) Rs. 50,000/- (Rupees Fifty Thousand only) in favour of "Director CREDA" Payable at Raipur, in form of D.D./P.O. only.
- The document should only be submitted on the last date 21.08.2018 up to 01:00 PM at the EoI Submission Box Kept at CREDA head office Raipur, Any EoI received through any other means shall not be accepted.
- EoI will be open on 21.08.2018 at 03:00 PM or another day (if required).
- Bids received without or with inadequate EOI processing fees shall be liable to get rejected.
- Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- If any amendment done in this EoI will only be notified through CREDA website i.e. <https://creda.cgstate.gov.in>

CREDA reserves all rights to accept/reject any or all EoI in full/part without assigning any reasons.

**Chief Engineer**  
CREDA, H.O. Raipur

### **3. ELIGIBILITY CRITERIA**

1. Intended bidder must be a Contractor registered with C.G. PWD in 'D' Class or higher.
2. Intended bidder shall have total annual turnover of Rs. 2.00 Crores in last 03 financial years (i.e. 2015-16, 2016-17 & 2017-18).
3. Intended bidder must not be black listed/debarred by any Central/State Govt. Organizations or Departments, PSUs or JVs.
4. Documentary evidence for meeting the eligibility criteria must mandatorily be submitted along with offer.
5. Intended bidder should have GST registration and PAN.
6. The bidder should have sufficient number of Technical and Administrative employees required for proper execution of the contract. The applicant should submit a list of these employees stating clearly how they would be involved in this work.
7. Each tenderer must enclose.
  - i. Certified Copies of Income Tax Returns for the last 03 (Three) years together with Balance sheet, Profit and Loss Account statement duly audited by Chartered Accountant including his audit report.
  - ii. Other certificates as required by department
  - iii. An affidavit that all the information furnished with the pre qualification document is correct in all respects.

### **4. SCOPE OF WORK**

SN	WORK PARTICULARS (As per decision of CEO CREDA)	UNIT	*TENTATIVE QUANTITY
01	Several Construction, Repair, Maintenance work, emerged in Energy Education Park Raipur and its allied campus up to 31.03.2019	As per CGPWD SOR 2015	Up to Amount Rs. 60.00 Lac (Depends upon time to time requirement.)

Type of works:

1. Laying and maintaining paver blocks in pathways.
2. Laying and maintaining tiles of rooms & bathrooms.
3. Electrical & Door fitting and maintenance work.
4. Room painting work.
5. Maintenance of sanitary, drainage and water supply works.
6. Other maintenance works related to Energy Education Park and its allied campus.

The Construction, Repair, Maintenance work to be emerged from time to time in 2018-19 (as per requirement and scope of work). The Specifications shall be strictly as per CG PWD's SOR 2015 and as specified by CREDA.

Note: In case of any ambiguity or misinterpretation of any specification the decision of Engineer incharge will be final and binding to the contract.

## 5. APPLICATION

To ensure that your EoI submitted to CREDA is complete in all respects, please go through the following application for the enclosures attached with your EoI:

01	Name of the Firm/ Agency	
02	Address of the Firm/Agency/company	
03	Organization Constitution - Registered Company / Firm - Others	
04	PWD Registration no., date and validity	
05	Availability of Local Setup at Chhattisgarh & Address	
06	Experience in Civil construction work & any other civil maintenance work or similar work done in last One year along with copies of the orders.	
07	Annual Turnover Certificate duly signed by Chartered Accountant submitted for last three years	
08	Name of authorized signatory ( In block letters ) for the agency	
09	Telephone Numbers of the Firm	
10	e-mail address	
11	GST no. (Attached self attested copy of the certificate)	
12	PAN no.(Attached self attested copy of the certificate)	
13	<b>Earnest Money Deposit-</b> Earnest Money Deposit of Rs. ....../-, submitted in the form of Demand Draft/Banker's Cheque, drawn on.....Bank.....Branch, bearing DD/BC No.....date..... is attached herewith.	
14	<b>Processing Fee-</b> Processing Fee of Rs. ....../-, submitted in the form of Demand Draft/Banker's Cheque, drawn on .....Bank, .....Branch, bearing DD/BC No.....dated.....is attached herewith.	

PLACE:

AUTHORISE SIGNATORY:

DATE :

NAME IN FULL :

DESIGNATION/STATUS :

FIRM/COMPANY SEAL :

## **6. UNDERTAKING BY CONTRACTOR**

I/We have read carefully and examined the notice inviting EoI, schedule, General Rules and terms and conditions of the contract, special conditions, Schedule of Rates and other documents and Rules referred in the EoI document for the Work.

I/We hereby rates for the execution of the work for CREDA as specified within the time stipulated in the schedule in accordance with all aspects with the specifications, designs, drawings and instructions with such conditions so far as applicable.

I/We agree to keep the EoI open for Ninety (15) days from the due date of submission thereof and not to make any modifications in its terms and conditions. A sum of Rs. \_\_\_\_\_ is hereby forwarded as earnest money in the form of crossed demand draft. If I/We, fail to commence or complete the work ordered in specified time I/We agree that CREDA shall, without prejudice to any other right or remedy, be at liberty to forfeit the said Earnest Money absolutely. The said Earnest Money shall be retained by CREDA towards security deposit to execute all the works referred to in the EoI documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be required by CREDA.

I/We hereby declare that I/We shall treat the EoI documents, specifications and other records connected with the work as secret/confidential and shall not communicate information derived there-from to any person other than a person to whom I/We have authorized to communicate the same or use the information in any manner prejudicial to the safety of CREDA/the State Govt.

I/We shall abide to all the laws and shall be responsible for making payments of all the taxes, duties, levies and other Govt. dues etc. to the appropriate Govt. departments.

Our state GST registration no. is \_\_\_\_\_. The PAN No. under the Income Tax Act is \_\_\_\_\_. I/We shall be responsible for the payment of the respective taxes to the appropriate authorities and should I/we fail to do so, I/we hereby authorize CREDA to recover the taxes due from us and deposit the same with the appropriate authorities on their demand.

Dated:

Place:

Witness

Signature:

Signature

Name of Contractor with seal

Name:

Postal Address:

## **7. INSTRUCTIONS TO CONTRACTOR**

- a.** Execution of work shall be carried out in an approved manner as outlined or where not outlined in the technical specifications in accordance with relevant Indian Standard Specifications/ C.G. PWD SOR or to the reasonable satisfaction of CREDA.
- b.** The prices quoted should be F.O.R. Raipur including GST and royalty, Freight, Loading, Unloading and any other incidental charges.
- c.** The successful bidder shall not be liable for any penalty for delay or for failure to perform the work for reasons of FORCE MAJEURE such as of God, acts of public enemy, acts of government, cyclone, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes provided that the successful bidder, shall within 10 (ten) days from the beginning of such delay notice to CREDA in writing of the cause of delay. CREDA shall verify the facts and grant such extension as facts justify.
- d.** The period of contract can be extended for further one year if the work of contractor is found satisfactory.
- e.** The successful bidder shall execute an agreement prior to issue of work order.
- f.** Any dispute arising out of the contract shall be subject to the jurisdiction of court at Raipur.
- g.** In case of any dispute referred to the CEO, the decision of CEO CREDA, will be final and binding to the Contractor.
- h.** Preference given to the bidder who has done similar work in CREDA Amounting Rs. 20.00 lac and above.
- i.** All information called for in the enclosed forms shall be furnished against the relevant column in the forms. If for any reason, information is furnished on a separate sheet, this fact shall be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry shall be made in that column. If any particulars/query is not applicable in case of the applicant, it shall be stated as "not applicable". The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by telegram or telex and those received late will not be entertained.
- j.** The authorized signatory of the applicant shall sign each page of the document of EoI and Enclosures.
- k.** Overwriting should be avoided. Correction, if any, shall be made by neatly crossing out, initialling, dating and rewriting. All pages of the pre-qualification document are to be numbered. Additional sheets, if any, added by the applicant, shall also be numbered by him. they shall be submitted as a bound volume with signed letter of transmittal.
- l.** The applicant may furnish any additional information, which he thinks necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous or irrelevant information. No information shall be accepted after submission of pre-qualification document unless it is called for by the Employer.
- m.** Any information furnished by the applicant found to be incorrect either immediately or later, would render him liable to be debarred from tendering/awarding work in CREDA.



- n. FINANCIAL INFORMATION:** Applicant should furnish the Annual financial statement for the last three years.
- o. ORGANISATION INFORMATION:**  
Applicant is required to submit the following information in respect of his organization
- I. (Name & Postal Address, Telephone & Telex Number, E-mail ID, etc.
  - II. Certified copies of original documents defining the legal status, place of Registration and principal places of business.
  - III. Information on any litigation in which the applicant was involved during the last three years, including any current litigation.
    - Authorization for employer to seek detailed references.
    - Number of Technical & Administrative Employees in parent company, subsidiary company and how these would be involved in this work.
- p. AFFIDAVIT:** The applicant should submit an affidavit on stamp paper that all the documents submitted herewith are correct and true in best of my knowledge, duly notarized by the Public notary, In absence of the affidavit the applicant will disqualify for the work.
- q. AWARD CRITERIA:** The employer reserves the right, without being liable for any damages or obligation to inform the applicant, to:
- i. Amend the scope and value of contract to the applicant.
  - ii. Reject any or all of the applications without assigning any reason.

## **8. EVALUATION CRITERIA**

For the purpose of pre-qualification, bidders will be evaluated in the following manner:-

- a.** The bidder's qualifications against the criteria prescribed above will first be scrutinized and evaluated and the bidder eligibility for pre-qualification for the work will be first determined.
- b. Even though the tenderer meet the above qualifying criteria, they are subject to be disqualified if they have:**
- i.** Made misleading, incorrect or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements.  
**And/or**
  - ii.** Record of poor performance such as abandoning the works, not properly completing the contract, unsatisfactory quality of work, inordinate delays in completion, claim and litigation history, or financial failures etc in any department of Govt. of Chhattisgarh or the state Govt. organization/services/ corporations/local body etc. (by whatever names these are called) within State territory of Chhattisgarh.  
**And/or**
  - iii.** Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Executive Engineer Raipur.
- c.** CREDA has right to offer L1 rate to L2 & L3 tenderers and in case they give their consent on L1 rate then CREDA can get the work done from them in ratio L1:L2:L3= 40% : 35% : 25%. The allotment of work will be as per CREDA's desecration.

## **9. PAYMENT TERMS & SECURITY DEPOSIT**

- i. 90% of the order value after completion of work to the satisfaction of CREDA.
- ii. 10% of the value of work order will be released after 01 year from the date of satisfactory completion of work.
- iii. The EMD of successful bidder, who has been awarded the work, shall be kept as Security deposit.

### 10. SCHEDULE - I (Part A)

#### PART 'A': TECHNICAL INFORMATION

(Strike off whichever is not applicable. Separate sheets should be used. Wherever necessary)

- 01. Whether material offered is exactly as per technical specification : Yes/No
- 02. Whether the certificate issued by Govt. Department : Yes/No

PLACE

SIGNATURE OF CONTRACTOR

DATE

NAME IN FULL  
DESIGNATION/STATUS  
FIRM/COMPANY SEAL

### 11. SCHEDULE – I (Part B)

#### PART 'B': COMMERCIAL INFORMATION

(Strike off, whichever is not applicable. Separate sheets should be used. Wherever necessary)

- 01. Whether the offer is valid for 3 months from the date of opening of commercial/technical bid. : Yes/No
- 02. DISCOUNT:
  - a) Whether any rebate / discount is offered. : Yes/No
  - b) If yes, whether the rebate is unconditional / conditional :
    - Rate/amount of rebate/discount :
    - If conditional State condition :
- 03. PAYMENT TERMS:
  - Whether CREDA's terms of payment is acceptable to Contractor : Yes/No
- 04. Whether agreeable to CREDA's clause of warrantee period : Yes/No
- 05. Indicate State, Central Sales Tax Registration Number : State
  - (Please Note that in case of non-registration with Sales Tax Department Purchase Tax as admissible shall be deducted by the Purchaser from the Bills of the supplier) : Central
- 06. Please mention whether rates offered are applicable for part quantities. : Yes/No

PLACE:

SIGNATURE OF CONTRACTOR

DATE:

NAME IN FULL  
DESIGNATION  
FIRM/COMPANY SEAL

## **12. FINANCIAL BID**

I/ We hereby quoting rates with respect to PWD SOR 2015 for Construction, Repair, Maintenance Work etc. in EEPs and Others for 2018-19.

SN	Description of Items	Rate`
1	Rates with respect to PWD SOR 2015 for Civil work Construction, Repair, Maintenance Work etc. in Energy Education Park (EEP) Raipur & its allied campus for 2018-19	_____ % below/above S.O.R. 2015

The above rates are including all GST, levies, transportation, handling, loading, unloading, material, Curing of concrete and brick work etc.

Contractor's Signature  
Company's SEAL

Place:

Firm name

Representative Full Name

Date:

Designation

### 13. AGREEMENT

This agreement is hereby made today the ----- day of ----- 2018 at CREDA , Raipur between M/s -----, a company / firm registered under the Companies Act, 1956 / Partnership Act / -----Act, having its registered office at ----- India (herein after called as “Contractor”, the term which includes its successors, assigns and legal heirs), through ----- on one hand and Chhattisgarh State Renewable Energy Development Agency-CREDA registered under Societies Act having its Registered office at Head Office, CREDA , Near Energy Education Park, VIP Road Raipur (C.G) *herein after called as “CREDA” the term which includes its successors, assigns and legal heirs; through Shri S. Jain C.E., CREDA, HO Raipur on the other hand on the following terms and conditions:-*

1. Whereas, the “CREDA” intends to standardize the rates with respect to PWD SOR 2015 for Construction, Repair, Maintenance Work etc. in Energy Education Park Raipur & allied campus for 2018-19 and had floated EoI No. \_\_\_\_\_and the “Contractor” had submitted their rates and agreed to supply& perform the “Work” to CREDA on the rates appended hereto in Annexure No. 1, as per the terms and conditions of the EoI already agreed upon, and,
2. Whereas, the rates quoted by the “Contractor” are inclusive of all taxes, duties, levies, transport and all other incidental expenses F.O.R. Rate and the “Contractor” shall not increase the rates of the “Supply/Work “up to **one year from the date of agreement** and the rates mentioned in Annexure -1 shall be valid for a further period of six months or more with mutual agreement, and,
3. Whereas, the “Contractor” is committed to execute the “ Work “ at the ordered site, on the rates already agreed upon, within the schedule mentioned in the Work orders that shall be issued from time to time, and,
4. Whereas, it has been also agreed upon that during any disputes regarding interpretation of any of the clauses of this agreement, the decision of the “Director, CREDA” shall be final and binding on both the parties,
5. Whereas, it is agreed upon that all the terms and conditions of the EoI and work/supply orders which have already been agreed upon shall form part of this agreement, and,
6. Whereas, it has also been agreed that for any disputes arising, the jurisdiction shall be the Courts of Raipur, in witness whereof, both the parties thereto, put their signatures below:

**Witness**

1-----

**For and on behalf of CREDA**

2-----

**For and on behalf of Contractor**